

**GUIDANCE/COUNSELING SERVICES**

**Supplemental School Counseling Program for Students in Grades 7-8**

A counselor shall review the academic and department record of each student in grades 7-8. The counselor shall also provide for an individualized review of each student's career goals and the available academic and career technical education opportunities and community and workplace experiences available that may support the pursuit of those goals. In addition, the counselor shall meet with each student and, if practicable, his/her parent/guardian to explain the records. At the meeting, the counselor shall also explain:

1. The student's educational options

If such services are available to district students, the educational options discussed shall include college preparatory and career technical programs, including regional occupational centers and programs and any other available alternatives.

2. The coursework and academic progress needed for satisfactory completion of middle school
3. The availability of career technical education

The Superintendent or designee shall identify students in grades 7-8 who are at risk of not graduating with the rest of their class.

For these identified students, the district shall provide the following additional services:

1. **List of Coursework and Experience:** For students in grade 7 who are deemed to be at the far below basic level in English language arts or mathematics pursuant to the California Standards Test administered in grade 6, the district shall provide a list of coursework and experience necessary to assist them to successfully transition to high school and to meet all graduation requirements, including passing the high school exit exam.

For students in grade 7, the district shall provide a list of coursework and experience necessary to assist each student to begin to satisfy the curricular requirements for admission to UC and CSU.

A copy of the list of coursework and experience shall be provided to the student and his/her parent/guardian. The list shall also be included in the student's cumulative record.

2. **Individual Conference:** The individual conference shall be scheduled, to the extent feasible, within the following timelines for students in grade 7, the conference shall occur before January of the year in which the student is in grade 7.

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The Superintendent or designee shall annually submit a report to the California Department of Education describing the number and percentage of students receiving various program services and an assurance that the district has complied with the requirements for individual conferences pursuant to Education Code 52378(e).

**Notifications**

Beginning in grade 7, parents/guardians shall be notified at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions.

**Nondiscrimination**

No counselor shall unlawfully discriminate against any student. In addition, when exploring the possibility of careers and courses leading to such careers, counseling staff shall not differentiate career, vocational, or higher education opportunities on the basis of the sex of the student.

For appraising or counseling students, the district shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students.